

Résumé

Name: Basem A. Al-Khonizi.

Date of Birth: 02/10/1978

Marital stat's: Married

Nationality: Saudi

Objective:

Gain Experience & Seek for good job & better life style.

Languages:

English (Fluent)

Arabic (Native)

Education:

- ❖ High school.
- ❖ Simple secretary course. 1 W
- ❖ English course. 6 Weeks
- ❖ Diploma Maintenance computer & network. 3 Month
- ❖ Diploma applications computer.6Mo
- ❖ Customer services & Meaning of marketing & Skills of sale. 3 D
- ❖ English Course. 6 Weeks
- ❖ Writing Admin memo and report.5 D
- ❖ ICDL Start
- ❖ Time Management
- ❖ Communication Skills

Work Experience:

- Working in KFUPM as Data Entry From 7/9/2002.
- Worked in Batelco Jeraisy Limit as Sales Representative & Customer Support For Internet Digital Line For 2 Year.
- Worked in Computer Est. as Sales & Maintenance For 1 Year (part time).
- Worked in Women Fashions Store as Sales Man for 4 Years (part time).

Skills:

Computer Program & Hardware & Network & Internet & Admin Sales.

Hobbies:

- Computer and Internet and Electronics
- Sports: Swimming and Football

Contact:

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